

Minutes of the Harbour Committee

4 September 2023

-: Present :-

Councillor Strang (Chairman)

Councillors Brook, Carter, Fellows, Penny and Twelves (Vice-Chair)

38. Apologies

An apology for absence was received from Councillor Fox.

39. Minutes

The Minutes of the meeting of the Harbour Committee held on 5 June were confirmed as a correct record and signed by the Chairman.

40. Urgent Items

The Committee were advised of a medical incident at Torquay Harbour to which the Harbour Team responded.

41. Brixham Lighting Update

Members received a presentation and a verbal update on Torbay Illuminations from the Tor Bay Harbour Master.

It was noted that the new lighting installation at Brixham Harbour had caused issues with navigation and this was currently being addressed.

42. Harbour Master report (Port Marine Safety Code)

Members received a presentation (as attached to these minutes) from the Tor Bay Harbour Master on the core principles of the Port Marine Safety Code which set out the statutory responsibility of the Harbour Committee. Members noted the individual and collective responsibilities for the duty holder role for port operations as set out in the code.

The Committee received a verbal update on a review to introduce a 'fish sellers licence' to potentially allow the sale of fish from vessels. It was noted the outcome of the review would be circulated to members.

The Harbour Master advised that Tor Bay Harbour Authority were up to date on all risk assessments, which had been submitted via the Council's Health and Safety System.

Members were also provided an update on the key headlines on recent events for Tor Bay Harbour Authority. The Harbour Master further explained, the short term, medium and long term operational priorities for the Tor Bay Harbour Authority.

43. Financial Update (Budget Monitoring)

The Harbour Committee noted a report that provided members with a financial update.

The Harbour Master informed Members that the budget overspend on the maintenance budget is due to some repairs and maintenance which were required to a building located at Paignton Harbour.

The Harbour Master asked members to note his concern of the opening balance of the Harbour reserve for this financial year. Members noted the importance of retaining the Harbour reserve level at a high level.

Chairman



Tor Bay Harbour Committee 4th September 2023

Harbour Master and Divisional
Director Maritime and Coastal
Services

Minute Item 42

Torbay Illuminations

- Aesthetics
- Planning Concerns
- Aids to Navigation
- Communication

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Next Steps/ Recommendation

- Remove the Lights
- Set up initial meeting with the contractor (reuse options)
- Stakeholder engagement (Funds available) Natural England/EA
- Capture options – deliverability / Neighbourhood Plan / Conservation
- Consultation – Present 3 Options
- Outcome

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Port Marine Safety Code



- *The Duty Holder are both Individually and collectively responsible under the Code*

PMSC Core Principles Tor Bay Harbour Authority



Duty Holder (BPA Training) ✓



Designated Person ✓



Legislation (Fish Sellers Licence)?



Duties and Powers ✓



Risk Assessments (Elberry) (Assure) ✓



Marine Safety Management System -



Review and Audit ✓



Competence ✓

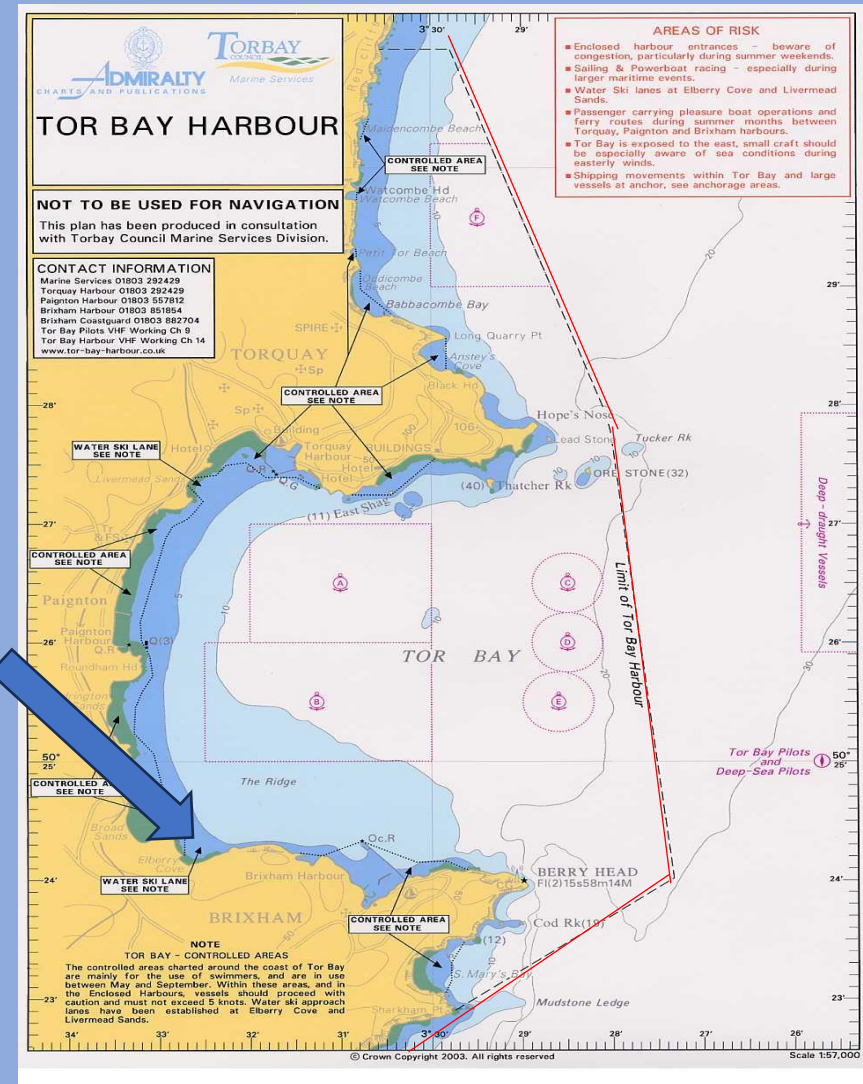


Plan ✓



Aids to Navigation ✓

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Harbour Authority Key Headlines

- Storm Antoni
- Accumulate
- Oscar 4 Coding and Trials complete
- Cruise



Operational Priorities

Short Term

Recruitment (Manning Levels)

Key Positions (BM) (Beach M)

Fish Volume and sales requirement (Programme Plan)

Accumulate

Oscar 4 – coding and endorsements

Brixham Lights

Schedule of Charges /Budget

Internal PMSC Audit

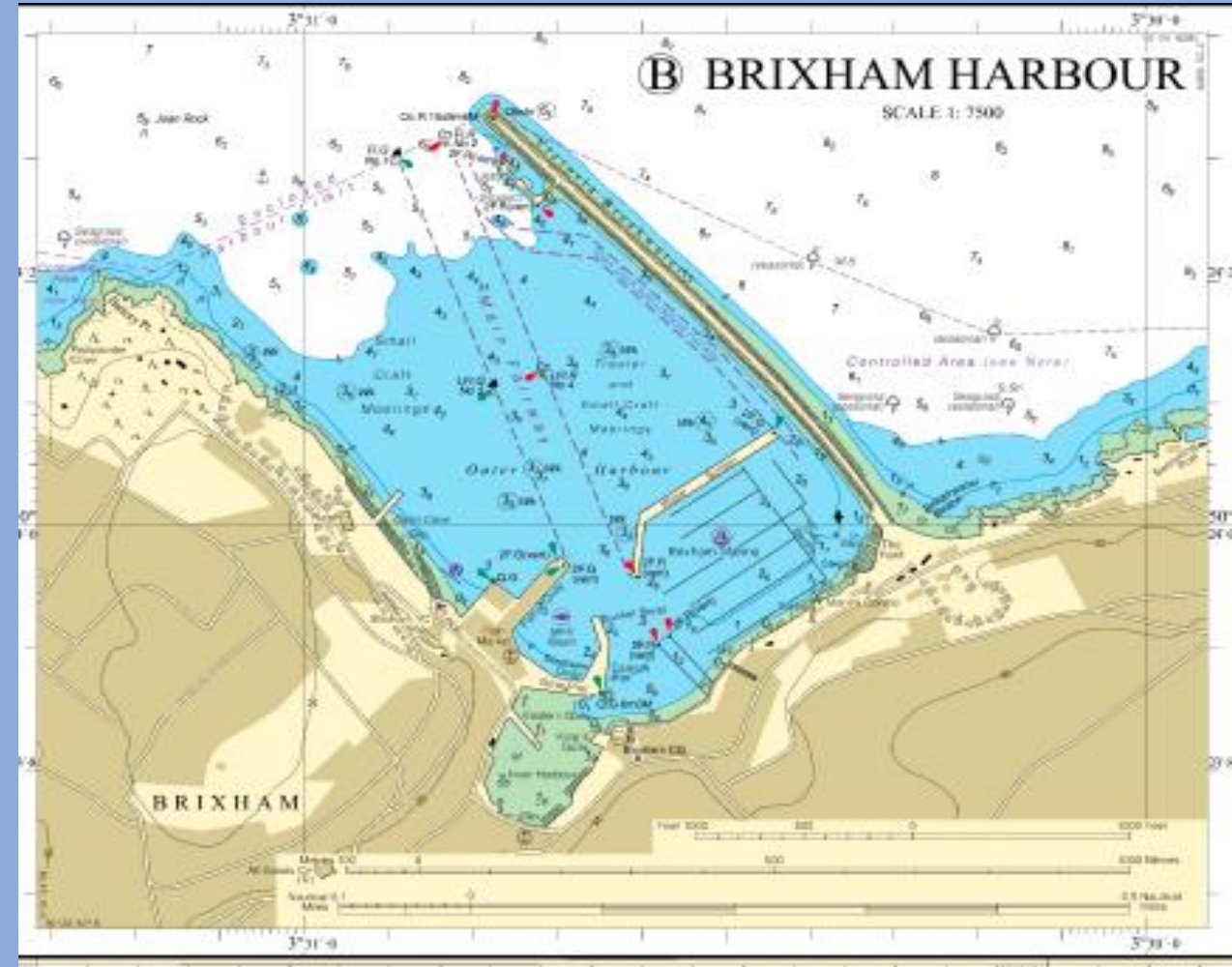
Medium Term

- Dredging
- Port Master Plan
- Emergency Plan review
- Port Security Review (DfT)
- External Health Check

Long Term

- Programme Plan
- Prioritisation of Projects
- Identification of Funds
- Employment Land
- Inclusion of All Harbour Users

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Questions